

**KENTUCKY BOARD OF LICENSURE FOR PRIVATE INVESTIGATORS
MINUTES
May 1, 2014**

A regular meeting of the Board of Licensure for Private Investigators was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky, on May 1, 2014, at 1:00 p.m.

MEMBERS PRESENT

Chief Tracy J. Watwood, Chair
Ronald D. Carroll
John L. Logdon, Jr.
Sheriff Pat Melton, Vice Chair
Nicole H. Pang
Janice Wyatt-Ross
Ray Lang, Jr.

**OFFICE OF OCCUPATIONS AND
PROFESSIONS**

Carolyn Benedict, Board Administrator
Gordon Slone, Executive Director
Debra Day, Administrative Section Supervisor

OFFICE OF THE ATTORNEY GENERAL

Angela Evans, Board Counsel

MEMBERS ABSENT

None

CALL TO ORDER

Chief Watwood, Board Chair called the meeting to order at 1:03 p.m.

APPROVAL OF MINUTES

The minutes of the April 3, 2014 board meeting were presented for review. A motion to approve the minutes was made by Ms. Pang. Motion, seconded by Mr. Logdon, carried.

O&P Report

Mr. Slone presented the Memorandum of Agreement (MOA) between the Public Protection and Regulation Cabinet and the Kentucky Board of Licensure for Private Investigators to Chief Watwood for signature. Ms. Pang made a motion the MOA be accepted. Mr. Carroll seconded the motion. The motion carried. There was a brief discussion as to how administrative fees are calculated.

He also stated that Donald Godbey had joined the Fiscal Section and would be entering payments and assisting with the budget. He also reported that Barbara Rucker had left the agency. Sheriff Melton asked if an exit interview had been done and Mr. Slone stated he had not.

Mr. Slone discussed the database project with them and stated that he did not expect them to meet the most current deadline for completion.

FINANCIAL REPORTS

The financial statement for the months of March and April were presented to the Board for review. A motion was made by Mr. Logdon to approve the financial reports as presented. Motion, seconded by Mr. Carroll, carried.

CHAIRPERSON REPORT

Chief Watwood had nothing to report.

ATTORNEY REPORT

Ms. Evans had nothing to report.

OLD BUSINESS

Ms. Benedict presented the revised Individual Application for License and the instructions and checklist for review by the board. A few minor changes were noted. Mr. Logdon made a motion the new form be approved. Ms. Wyatt-Ross seconded the motion. The motion carried.

NEW BUSINESS

Ms. Benedict stated that she had received an application for reinstatement in which the applicant requested to be reinstated citing 201 KAR 41:040, Section 5 (2)(b) – which allows an applicant for reinstatement up to six month to submit the required continuing education. She asked for clarification and asked that the board assume the responsibility for reviewing reinstatements rather than the responsibility being that of the board administrator. The board agreed it was the responsibility of the application committee. Mr. Lang moved that the reinstatement application of Michael Scanlan be approved and that he be allowed until November 1, 2014 to submit the 12 hours required for reinstatement. Mr. Logdon seconded the motion. The motion carried.

Chief Watwood also called on Ms. Benedict to present information from Schroeder Measurement Technologies (SMT) regarding rewriting the existing Private Investigator Licensing Exam. The current exam has been used for four years now. At the expense of SMT they will meet with the board's designated Subject Matter Experts (SMEs) for 2 ½ - 3 days to develop new exam questions. 6-10 SMEs are required. The following board members agreed to be SMEs: Ray Lang, John Logdon, Pat Melton, Tracy Watwood, and Janice Wyatt-Ross. Ms. Benedict was asked to contact Tommy Swango as he had served as an SME when the current exam was written.

Mr. Logdon expressed his concerns with regard to the need for the Governor's Office to make some appointments to the board and that the expiration dates of the board members were all on August 15, 2014 with the exception of his, and that he had expired on August 15, 2013. Mr. Slone agreed to communication with the Office of Boards and Commissions on behalf of the Board.

COMPLAINT COMMITTEE REPORT

Sheriff Melton reported on behalf of the complaint committee the following:

PI2013-07 – ongoing

PI2013-08 – ongoing

PI2013-09 – ongoing

APPLICATION REVIEW COMMITTEE REPORT

On behalf of the Application Committee Chief Watwood made the following recommendations:

The following applications for individual license were approved pending (2): *Casey Price, Jeffery Allan Stewart*

The following application for reinstatement was approved pending (1): *Michael Scanlan*

The following Temporary Employee Quarterly Reports were approved (11): *Advanced Investigative Services, Advantage Surveillance, Business Decisions International, Greater Cincinnati Investigation, HUB, Infoquest Information Services, Innovative Investigations, Litigation Solutions, Metro Investigations, LLC, OCA, O'Daniel Investigative Services*

KBPI Minutes
May 1, 2014
Page 3

The following Temporary Employees were approved (6): *Advantage Surveillance - Roger West; G4S – William Fisher; Global Options – Kimberly Schutz; Litigation Solutions – Keith Clapp, Anthony Lake; Metro Investigations, Inc. – Cassandra Key*

A motion was made by Ms. Pang to approve the recommendations of the application committee. Motion, seconded by Mr. Logdon, carried.

APPROVAL OF TRAVEL

A motion was made by Sheriff Melton to approve travel and per diem for all eligible members attending today's meeting. The motion, seconded by Ms. Wyatt-Ross, carried.

NEXT MEETING

The next meeting is scheduled for June 5, 2014, at the Office of Occupations and Professions, at 1:00 p.m. Complaint Committee and Application Committee will meet at 12:00 noon.

ADJOURN

Sheriff Melton made a motion to adjourn at 2:20 p.m., having no further items of discussion. The motion, seconded by Mr. Carroll, carried.

Approved
June 5, 2014